

*Located on the foreshores of Lake Illawarra our private function level can accommodate all of your wedding needs. With three function rooms catering for up to 150 guests, our stunning Lake View Terrace is the perfect backdrop to enjoy pre dinner drinks with your guests.*

*The secret to a successful Wedding Reception is planning, attention to detail, good food and the company of your family & friends. Sails Reception & Events at Berkeley Sports Club provides a dedicated event coordinator & catering team; all you need to bring are the family & friends.*

*Please contact our Event Coordinator*

*Carmel Dello*

*02 4260 7000*

*[functions@berkeleysports.com.au](mailto:functions@berkeleysports.com.au)*



# Opal Package

Exclusive use of Lake View Room for 5 hours

Personal and professional service from our Wedding Coordinator

Complimentary gift for bride and groom

5 hour drinks package – Tap beer, Lindeman's premier selection chardonnay and Shiraz Cabernet,

Killawarra Brut Sparkling wine, soft drinks and mineral water

Ceiling draping with fairy lights

Chair covers with coloured sashes

White linen table clothes

Flouncing on bridal table, gift table and cake table

Wishing well

Two personalised menus per table

Sails centrepieces on bridal and guest tables

Voucher for dinner for 2 at Terrace Bar Grill on 1st year anniversary for the bride & groom

Wedding cake cut and served on platters on each table

Tea and coffee

**Carvery Buffet \$60 per person** (minimum 60 guests)

**Seafood Buffet \$65 per person** (minimum 60 guests)

**Table d'hôte 3 course \$60 per person** (minimum 60 guests)

**Table d'hôte 2 course \$55 per person** (minimum 60 guests) (*entree & main*) or (*main & dessert*)

# Pearl Package

Exclusive use of Lake View Room for 5 hours

Personal and professional service from our Wedding Coordinator

Complimentary gift for bride and groom

5 hour drinks package – Tap beer, Lindeman's premier selection chardonnay and Shiraz Cabernet,

Killawarra Brut Sparkling wine, soft drinks and mineral water

DJ/MC for 5 hours

Dare 2B Different Cake to the value of \$200

Ceiling draping with fairy lights

Chair covers with coloured sashes

White linen table clothes

Flouncing on bridal table, gift table and cake table

Wishing well

Two personalised menus per table

Sails centrepieces on bridal and guest tables

Voucher for dinner for 2 at Terrace Bar Grill on 1st year anniversary for the bride & groom

Wedding cake cut and served on platters on each table

Tea and coffee

**Carvery Buffet \$70 per person** (minimum 60 guests)

**Seafood Buffet \$75 per person** (minimum 60 guests)

**Table d'hôte 3 course \$70 per person** (minimum 60 guests)

**Table d'hôte 2 course \$65 per person** (minimum 60 guests) (*entree & main*) or (*main & dessert*)

# Ruby Package

Exclusive use of Lake View Room for 5 hours

Personal and professional service from our Wedding Coordinator

Complimentary gift for bride and groom

5 hour drinks package – Tap beer, Lindeman's premier selection chardonnay and Shiraz Cabernet,

Killawarra Brut Sparkling wine, soft drinks and mineral water

Hot canapés for guests on arrival

DJ/MC for 5 hours

Dare 2B Different Cake to the value of \$200

Ceiling draping with fairy lights

Chair covers with coloured sashes

White linen table clothes

Flouncing on bridal table, gift table and cake table

Wishing well

Two personalised menus per table

Sails centrepieces on bridal and guest tables

Voucher for dinner for 2 at Terrace Bar Grill on 1st year anniversary for the bride & groom

Wedding cake cut and served on platters on each table

Tea and coffee

**Carvery Buffet \$75 per person** (minimum 60 guests)

**Seafood Buffet \$80 per person** (minimum 60 guests)

**Table d'hôte 3 course \$75 per person** (minimum 60 guests)

**Table d'hôte 2 course \$70 per person** (minimum 60 guests) (*entree & main*) or (*main & dessert*)

# Diamond Package

Exclusive use of Lake View Room for 5 hours

Personal and professional service from our Wedding Coordinator

Complimentary gift for bride and groom

5 hour drinks package – Tap beer, Lindeman's premier selection chardonnay and Shiraz Cabernet,

Killawarra Brut Sparkling wine, soft drinks and mineral water

Hot canapés for guests on arrival

Antipasto platter on each table

Thank you gift for each guest

DJ/MC for 5 hours

Dare 2B Different Cake to the value of \$200

Ceiling draping with fairy lights

Chair covers with coloured sashes

White linen table clothes

Flouncing on bridal table, gift table and cake table

Wishing well

Two personalised menus per table

Sails centrepieces on bridal and guest tables

Voucher for dinner for 2 at Terrace Bar Grill on 1st year anniversary for the bride & groom

Wedding cake cut and served on platters on each table

Tea and coffee

**Carvery Buffet \$80 per person** (minimum 60 guests)

**Seafood Buffet \$85 per person** (minimum 60 guests)

**Table d'hôte 3 course \$80 per person** (minimum 60 guests)

**Table d'hôte 2 course \$75 per person** (minimum 60 guests) (*entree & main*) or (*main & dessert*)

Wedding Packages

Subject to change without notice

# Carvery Buffet

## Bread Rolls & Butter

- Choice of 1    Pork Roast and crackling with Apple Sauce  
Pork Roast and crackling with Gravy  
Beef Roast with Mustard Crust  
Beef Roast with Red Wine demi glaze  
Roast Lamb with Mint Sauce  
Roast Lamb with a Rosemary, Garlic and white wine sauce
- Choice of 2    Beef Stroganoff and Steamed Rice  
Satay Chicken and Steamed Rice  
Beef Lasagna  
Vegetarian Lasagna  
Penne Boscaiola
- Choice of 2    Idaho Potatoes  
Creamy Potato Bake  
Steamed Seasonal Vegetables  
Ratatouille with Roma Tomatoes  
Cauliflower and Broccoli Au Gratin
- Choice of 3    Tossed Garden Salad  
Potato Salad  
Pasta Salad  
Greek Salad  
Caesar Salad (no meat)
- Choice of 2    New York Cheesecake  
Pavlova  
Sticky Date Pudding  
Chocolate Mud Cake

# Seafood Buffet

Bread Rolls & Butter

Fresh Prawns on Ice

And.....

- Choice of 1
- Oven Baked Perch with Lemon Butter
  - Pork Roast and crackling with Gravy
  - Thai Green Fish Curry
  - Beef Roast with Red Wine demi glaze
  - Crumbed Whiting Fillets
  - Roast Lamb with a Rosemary, Garlic and white wine sauce
- Choice of 2
- Fish Cocktails
  - Curry Prawns and Steamed Rice
  - Fried Calamari
  - Salt and Pepper Squid
  - Satay Chicken and Steamed Rice
  - Beef Lasagna
- Choice of 2
- Idaho Potatoes
  - Creamy Potato Bake
  - Steamed Seasonal Vegetables
  - Ratatouille with Roma Tomatoes
  - Cauliflower and Broccoli Au Gratin
- Choice of 3
- Tossed Garden Salad
  - Potato Salad
  - Seafood Pasta Salad
  - Greek Salad
  - Caesar Salad (no meat)
- Choice of 2
- New York Cheesecake
  - Pavlova
  - Sticky Date Pudding
  - Chocolate Mud Cake

# Table d'hôte

Choice of 2 per course, served alternatively  
(*entree, main & dessert*) or (*entree & main*) or (*main & dessert*)

Bread Rolls and butter

## **Entrees**

Penne with basil, bacon, chicken, tomatoes and mushrooms  
Pumpkin Soup garnished with sour cream, chives and roasted pine nuts  
Creamy Chicken and Mushroom filled pastry cases  
Salt and Pepper Calamari served on a bed of mixed lettuce  
Thai Beef Salad  
Chicken Caesar Salad  
Prawn and Avocado Salad with sauce aurora  
Six Handpicked Oysters: Natural, Mornay **or** Kilpatrick

## **Mains**

Rosemary Roasted Leg of Lamb with mint sauce  
Pork Loin with apple and pan jus  
Chicken breast with creamy mushroom sauce  
Chicken Roulade filled with pine nuts, sundried tomato and pesto sauce  
Veal Medallions with peppercorn sauce  
Scotch Fillet steak with mushroom ragout on a potato cake  
Queensland Barramundi with tiger prawns and hollandaise sauce  
Veal Oscar with Asparagus, prawn and hollandaise sauce  
Prime Bone in rib eye with rosemary and red wine jus

## **Desserts**

Profiteroles filled with mousse drizzled with rich chocolate sauce  
Hot apple pie with ice cream and strawberries  
Chocolate mousse in chocolate cups  
Sticky date pudding with caramel sauce  
New York Cheesecake with mixed berries

## KIDS MENU - table d'hôte only

Choice of 1

\*Chicken Nuggets with chips and salad

\*Spaghetti Bolognaise

\*Fish Cocktails and chips

\*Chicken Schnitzel and chips

Choice of 1

\*Ice cream with choice of topping

\*Jelly and ice cream

\*Fruit salad and custard

## Optional Extras - for each package

Antipasto Platter or Individual – Salami, ham, marinated olives, roast capsicum, pickled vegetables, artichoke hearts, bread sticks, cheddar cheese

**\$45 per platter**

Dips and cracker plate – Cabanossi, cheddar cheese, carrot and celery sticks, 2 homemade dips, crackers

**\$30**

Fresh Prawns on Ice

**\$25 per kilo**

Fresh Seafood Platter

**At Market Price**

Fruit Platter

**\$35**

Cheese Platter

**\$45**

## FUNCTION TERMS & CONDITIONS

### 1. Confirmation of Bookings

Your booking is not confirmed until a \$200 deposit is received along with a signed copy of our Function Terms & Conditions. We hold tentative bookings for 14 days only. If we do not receive a deposit we will release the space without further notice.

### 2. Final Numbers

The final numbers are to be confirmed at least 7 days before the event. This will be the Guaranteed Number. Increases up to 10% are acceptable if adequate notice is given. It is your responsibility to notify us of final numbers. Charges will be based on the Guaranteed Number or the number attended whichever is greater.

### 3. Payment of Meals

The contract signatory is liable to pay all money due under this agreement. We do not provide credit. All function accounts must be finalised five 5 working days prior to the function. Cash, personal cheques or company cheques (for business functions only) made payable to 'Berkeley Sports Club' are accepted.

All cheques will only be accepted two 2 weeks prior. Unless otherwise arranged

### 4. Payment of Beverages

All drink prices are at the non-members level and subject to change without notice. We are most happy to arrange special orders subject to sufficient notice; however, they must be purchased by the carton.

An open/dry bar with a preset limit must be prepaid prior to the start of function beginning. Additional charges are payable at the conclusion of function. A surcharge applies for functions requesting tray service.

### 5. Cancellations

- All cancellations must be made in writing.
- For functions cancelled 1 month prior to the function date the full deposit will be refunded.
- For functions cancelled less than 1 month from the function date the deposit will only be refunded if the function room is resold for a function of a similar size.
- For functions cancelled 10 working days or less before the function date, the cancellation fee will be equal to 50% of the total estimated value of the function.

### 6. Room Hire

The cost for Room Hire is \$200.00 for 5 hours. Room Hire charges may vary depending on nature of function. A 10% surcharge applies for any function held on a Sunday & public holiday. A room hire surcharge may be applicable for a function that does not have catering requirements.

Tables, Chairs, and dance floors are included in room hire.

All seating arrangements must be confirmed 1 week prior to your function date.

### 7. Time extensions

A labour surcharge of \$5.00 per guest, per hour will be payable for any function that continues beyond the agreed time. All functions must be finished 30 minutes before the Club closes, and cannot go later than 12.30 am on Friday and Saturday nights.

### 8. Equipment

Charges apply for all special equipment or facilities provided for each function. All equipment requirements must be confirmed at least 1 week prior to your function date. Any equipment that is not returned in working order will be invoiced accordingly. Smoke machines, as a part of entertainment, are not permitted and are a serious breach of the clubs rules.

### 9. Consumption of outside food and beverage

Food or beverages cannot be brought into the Club or removed from the premises. Special occasion cakes are permitted.

### 10. Club Entry

As event organiser you need to be a financial member of the club and all guests must be accompanied by and signed in by a member as per government regulations.

Minors are permitted to attend functions but must be supervised by a responsible adult at all times. Dress rules do apply. Please see our signage located in the Club foyer.

**11. Club Policy**

Events held in our functions room may require having security present from the commencement until conclusion of your event with all costs to be met by you, unless otherwise arranged.  
An additional \$200 room security deposit and \$200 cleaning deposit is also required, which is refundable subject to Management's discretion.

**12. Smoking Policy**

At Berkeley Sports Club, we pride ourselves on providing a safe, clean and smoke free environment for all staff and guests to enjoy. The club practices a NO SMOKING policy in all indoor area of the club including Function Rooms. Smoking is only permitted outside.

If guests do smoke inside and set off the clubs smoke alarms, there is a \$2000 callout fee for the fire brigade that will be charged as an additional cost to the function.

**13. Loss and Damages**

Although we take extreme care of our guests, we cannot take any responsibility for any damage or loss of any items before, during, or after the event so please take care.  
As event organiser you are responsible for the behaviour of your guests and any damage will be assessed and made payable by you. Display on any of the walls or fixtures are not permitted without prior arrangements. If any damages occur there will be an additional cleaning fee will apply.  
(Minimum \$ 500.00).

**14. Responsible Service of Alcohol**

Berkeley Sports Club practices Responsible Service of Alcohol (RSA). If any guest is deemed to be reaching intoxication or under the legal drinking age, they will be refused service of alcoholic beverages and asked to leave the premises immediately. Breaching RSA laws incurs heavy penalties of up to \$5,500.00 to both the Club and anyone supplying alcohol to an intoxicated or an underage individual.  
Club Policy does not allow patrons or guests to bring their own alcohol onto the premises, nor can alcohol be removed from the premises. Alcohol must be consumed in the designated function areas.

**15. Prices**

All prices are subject to change without notice.

**16. Room Allocation**

Berkeley Sport Club reserves the right to reassign the function to another room if the room originally booked is not available or is not considered suitable in the opinion of the Club.

**17. Delivery and Pick up of Equipment**

The Event Coordinator must be advised of all deliveries and collections made on behalf of the client. Payment for deliveries of goods must be made by the client in advance. Assistance for moving in or out of equipment will only be possible if staffs are available.

**I have read and accept the conditions stated in this agreement,**

Date of Function: \_\_\_\_\_

Company/Function Name: \_\_\_\_\_

Approximate Numbers attending: \_\_\_\_\_

Signatories Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit enclosed \$ \_\_\_\_\_

VISA AMEX M/BARD B/CARD CHEQUE CASH

Card Holder's Name \_\_\_\_\_

Signature \_\_\_\_\_

Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_

CCV Number (3 Digits) \_\_\_\_\_